

**TRADE IN SERVICES NEGOTIATIONS**

**SECTOR FOCUS GROUP (SFG) AND TNF-SERVICES MEETINGs**

**to be held from 6-11 NOVEEMBER 2023**

**CAPE TOWN, SOUTH AFRICA**

**Draft Programme**

**1st SFG-DISTRIBUTION SERVICES(DS) MEETING**

**day 1: MONday, 6TH NOVEMBER 2023**

| **Time** | **Activity** | **Responsibility** |
| --- | --- | --- |
| 08:30 – 08:45 hrs | Registration | All/Secretariat |
| 08:45 – 09:10 hrs | Opening remarks | Secretariat/SFG Chair |
| 09:10 – 09:30 hrs | Adoption of Agenda and Programme | Moderator |
| 09:10 – 10:00 hrs | SFG – Distribution Services | Chairperson: SFG-DS |
| **10:00 – 10:15 hrs** | **Health break** |  |
| 10:45 – 13:00 hrs | SFG – Distribution Services | Chairperson: SFG-DS |
| 13.00 – 14:00 hrs | **Lunch break** |  |
| 14:00 – 16:00 hrs | Consideration of study report on distribution services | Consultant |
| 16:30 – 16:45 hrs | **Health break** |  |
| 16:45 – 17:00 hrs | Consideration of study report on distribution services | Chairperson: SFG- DS |
| **DAY 2: TUESDAY, 7TH NOVEMBER 2023** | | |
| 08:30 – 09:00 hrs | Registration | All/Secretariat |
| 09:00 – 10:30 hrs | Chairperson: SFG- Distribution services | Chairperson: SFG- DS |
| 10:30 – 11:00 hrs | Health break |  |
| 11:00 – 13:00 hrs | SFG – Distribution Services | Chairperson: SFG- DS |
| 13:00 – 14:00 hrs | **Lunch break** |  |
| 14:00 – 15:30 hrs | SFG – Distribution Services | Chairperson: SFG- DS |
| 15:30 – 16:00 hrs | **Health break** |  |
| 16:00 – 17:00 hrs | SFG-distribution services: Adoption of Report | Chairperson: SFG- Distribution services |
| **4th SFG-BUSINESS SERVICES (BS) MEETING**  **DAY 3: WEDNESDAY, 8TH NOVEMBER 2023** | | |
| 08:30 – 09:00 hrs | Registration | All/Secretariat |
| 09:00 – 10:00 hrs | Report of dedicated sessions of SFG-BS | Chairperson: SFG-BS |
| 10:00 – 10:15 hrs | Health **break** |  |
| 10:45 – 13:00 hrs | Draft Guidelines for Developing MRAs for Professional Services | Chairperson: SFG-BS |
| 13.00 – 14:00 hrs | **Health Lunch break** |  |
| 14:00 – 16:00 hrs | Consideration of Roadmap for MRAs negotiations | Chairperson: SFG- BS |
| 16:30 – 17:00 hrs | SFG-BS: Adoption of Report | Chairperson: SFG-BS |
| **46TH TNF-SERVICES MEETING**  **DAY 4:** **THURSDAY, 9TH NOVEMBER 2023** | | |
| 08:30 – 09:00 hrs | Registration | All/Secretariat |
| 08:45 – 09:30 hrs | Opening remarks | IDT Director, Chairperson-TNF and South Africa (Host) |
| 09:30 – 10:30 hrs | TNF-Services Agenda 2 -4 | TNF-Chairperson |
| 10:30 – 10:45 hrs | Health break |  |
| 10:45 – 13:00 hrs | TNF agenda 5 & 6 | TNF-Chairperson |
| 13.00 – 14:00 hrs | Lunch break |  |
| 14:00 – 16:00 hrs | TNF-Agenda 7: Environmental Services | Consultant & TNF-Chairperson |
| 16:00 -16:15 hrs | Health break |  |
| 16:30 – 17:00 hrs | TNF-Agenda 7: Environmental Services | Consultant & TNF-Chairperson |
| **DAY 5:** **FRIDAY, 10TH NOVEMBER 2023** | | |
| 08:30 – 09:00 hrs | Registration | All/Secretariat |
| 09:00 – 10:30 hrs | TNF-Agenda 8 |  |
| 10:30 – 10:45 hrs | Health break |  |
| 10:45 – 13:00 hrs | TNF Agenda 8 | TNF-Chairperson |
| 13.00 – 14:00 hrs | Lunch break |  |
| 14:00 – 16:00 hrs | TNF-Agenda 8 | TNF-Chairperson |
| 16:00 -16:15 hrs | Health break |  |
| 16:30 – 17:00 hrs | Agenda 9 &10 | TNF-Chairperson |
| **DAY 6:** **SATURDAY, 11TH NOVEMBER 2023** | | |
| 8:00 -10:00 hrs | Preparation and translation of report | Secretariat |
| 10:00 – 10:30 hrs | Health break |  |
| 10:30 – 12:45 hrs | Adoption of report | Secretariat & TNF-Chairperson |
| 12:45 -13:00 hrs | Closing remarks | IDT Director & TNF Chairperson |
| 13:00 – 14:30 hrs | Lunch break |  |
| **END OF MEETINGs** | | |